



INH Property Management

175 7th Ave South
Waite Park, MN 56387

EMPLOYMENT APPLICATION

Notice: Applicant should read the following information carefully before filling out any of the questions in this form. Title VII of the Civil Rights Act of 1964 , amended, prohibits discrimination in employment because of race, color, sex, religion, or national origin. It is also illegal to discriminate in employment or persons because of their age if over 40 but less than 70 years of age. (Please answer all questions)

****WE ARE AN EQUAL OPPORTUNITY EMPLOYER****

Applicant's full name: _____

Present address: _____
Street address Apt. #

City State Zip

Applicant's Home Phone: _____ Business Phone: _____

How long have you lived there? _____

Social Security # _____ - _____ - _____ Drivers License # _____

GENERAL INFORMATION

If you were referred to us, who referred you? _____

Do you have friends/family now employed with INH Property Management? _____ Yes _____ No

If yes, who are they? _____

U.S. Military Branch (If Applicable) _____

Highest Rank _____ Duty Specialty _____

EDUCATION

Type of Education	Education Institute	Years completed	Did you graduate
High School			
Technical College			
Undergraduate			
Graduate			
Other related training			

What other qualifications or personal qualities do you possess? _____

EMPLOYMENT DESIRED

Position Applying For: _____

What date are you available to start work? _____

Have you ever applied for employment at INH Property Management before? _____ Yes _____ No

If Yes, when ? _____

EMPLOYMENT

Please provide your last three positions held below.

Start Date	End Date	Company	Position Held	Supervisor	Reason for Leaving

May we inquire of you present and past employers? _____ YES _____ NO

Please check all that apply to your work experience

	Painting		Steam Cleaning Carpets
	People Relations		Minor Air Conditioning Repairs
	Minor Appliance Repairs		Minor Electrical Repairs
	Phone Skills		Snow Blower Operations
	Minor Carpentry Skills		Minor Hot Water Heating Repairs
	Minor Heating Repairs		Minor Plaster Repair
	Janitorial Duties		

If you have janitorial experience, please explain in detail your responsibilities. _____

REFERENCES

Please provide name, phone number, address, how you know this person, and how long you have know this person (other than relatives) for at least 3 references.

Name	Phone Number	Address	How you know individual	How long you have known

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may regardless of the date of payment of my wages and salary, may be terminated at any time without any previous notice. I hereby authorize INH Property Management, Inc. To conduct an investigative consumer and criminal report on me, as defined in Public Law 91-508. I understand that such a report may include information as to my character, general reputation, personal characteristics, and moral of living. I understand that if any inquiry is made, more information as to it's nature and scope will be supplied upon written request. If this application is considered favorably, I agree to abide by and comply with all the rules of this organization.

Signature

Date